

# COUNCIL BUSINESS COMMITTEE

## Innovation and Learning Fund – Post Election Member Training DVD Project Update

12<sup>th</sup> November, 2009

### Report of Head of Democratic Services

#### PURPOSE OF REPORT

To update Members on the Innovation and Learning Fund Post Election Member Training DVD project.

**This report is public**

#### RECOMMENDATION

**That Council Business Committee note the progress being made with the DVD project.**

#### Report

1. At its meeting on 25<sup>th</sup> June 2009 Council Business Committee were advised that the Council had been successful in obtaining a grant for £5,000 from the North West Improvement and Efficiency Partnership (NWIEP) to produce a post election Member Training DVD.

The Committee resolved :

- (1) That Council Business Committee support Councillor Dennison's proposal for a training DVD for Members.
- (2) That the DVD be given to all Members after the 2011 election.
- (3) That Council Business Committee form an informal Working Group which would be opened up to all Members to progress the project and allow a fair consultation to take place.

The Working Group met on 30<sup>th</sup> September to consider the bids that had been put in by local film companies to produce the DVD. The Group were requested to consider the cost, originality and the examples of work that had been submitted. A decision could not be made at the meeting and it was agreed that three of the companies should be invited in to talk further about the project.

On 20<sup>th</sup> October two of the companies attended and it was unanimously agreed that the work should be carried out by Anim8/Back in 5 films.

2. By the time of the Council Business meeting, the successful company will have met with Councillor Dennison and Officers to begin work on producing the DVD. Under the terms of agreement with NWIEP, the project must be complete by 31<sup>st</sup> March 2009. At the present time, this is on schedule.

Members are requested to note the progress made to date with the Post Election Member Training DVD project.

**CONCLUSION OF IMPACT ASSESSMENT**

**(including Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)**

None arising from this report.

**FINANCIAL IMPLICATIONS**

None arising directly from this report. The Council has been awarded a grant of a maximum of £5,000 from the NWIEP for the production of this DVD. The Head of Democratic Services has been designated the responsible spending officer in relation to any expenditure in advance of receipt of the grant funding. All spending will be complete within the current financial year and the 2009/10 revenue budget will be updated accordingly. All costs associated with the project will be kept within the allocated budget.

**SECTION 151 OFFICER'S COMMENTS**

The Section 151 Officer has been consulted and has no comments.

**LEGAL IMPLICATIONS**

There are no legal implications arising from this report.

**MONITORING OFFICER'S COMMENTS**

The Monitoring Officer has been consulted and has no further comments.

**BACKGROUND PAPERS**

Council Business Committee minutes

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